

Shaping SELEP's activities for 22/23

Exploration of working areas and their indicative priority

Items above **orange** line are obligations

Ref.	Area of work & description	How supported	Other comments, including dependencies	Resource requirement*
1	Ongoing management of SELEP secretariat team through transformation and embedding the new structure and ways of working	Core budget	Essential activity to support the day to day running of SELEP's activities and the staff resource	Very high
2	Management of the second phase of the staff consultation exercise	Core budget	It will be necessary to undertake a second staff consultation exercise in the early 22/23 FY when the funding package for LEPs is known. This will either include fresh recruitment and growth, or steps to closure.	Very high
3	General Accountable Body support across SELEP's work, including any costs relating to the hosting of the team	Core budget	This is an essential support to the ongoing running of SELEP's activities	Very high
4	Business and financial planning /budgeting as a key function of the team supported by the Accountable Body	Core budget	This is an essential support to the ongoing running of SELEP's activities	Very high
5	Capital Programme management	Core budget	Ongoing responsibilities around the administration and monitoring of LGF/GBF/GPF and work around projects at the tail end of the programme	High
6	Strategic and Accountability Board meeting administration, preparation and transparency requirements associated with publication etc	Core budget	Central to making everything else work - providing the broader mandate for everything undertaken by the LEP	Very high
7	Servicing of SELEP Ltd - including filing of returns, paying for insurances, audit, etc	Core budget	Obligations borne due to the legal requirements of the company	Medium
8	Oversight of the ongoing CV19 programme which will run to April 2023	Core budget	Need to support commitments already made. Good demonstrator to Government around impact on SMEs	Medium
9	Continued work with ITE (currently Steer) on the assessment of business cases	Core budget	This is currently a requirement of the Assurance Framework. Likely to be continued given probably project changes and need for reassessments. Further year of support likely to be needed	Low
10	Contribution to LEP Network (£7,000 per annum)	Core budget	It is likely that this will reduce in line with any reduction of responsibilities for LEPs and we will have to push to make the contribution as low as possible	Low
11	Growth Hub provision within the scope of the BEIS funding package	Specific funding and core budget	If the Growth Hub is given a specific funding award and identified as a priority for Government it should be resourced accordingly and led by the SELEP team. We would have to underwrite this activity if Growth Hub funding was indicated and not yet received	Very high
12	Bilaterals with Government departments and arms length organisations (Homes England, BBB etc)	Core budget	This will be important in the event of embracing a new agenda as we establish where LEP support is required in delivering against latest policy	Low
13	New strategy development to support sector activities	Core budget	This will be dependent upon any sector focus (ref Plan for Growth) that Government might define for LEPs. Area of work would also support monitoring of delivery of existing strategies	Medium
14	Data and intelligence production and provision	Core budget	A recent addition to SELEP's body of work, any strategy focused organisation should be underpinned by access to bespoke and authoritative data sets	High
15	Further roll out of activities with the Major Projects Group looking at skills requirements and supply chain solutions	Core budget	There is already strong interest from the private sector in this area of work. Strategic impact could be significant	High
16	Communications relating to existing areas of work , press releases, updating on project launches etc	Core budget	Would be essential to retain a basic level of communications presence and use of social media	Medium
17	Specific engagement activities with MPs - garnering their support for our new strategic agenda	Core budget	If LEPs are to continue in the way suggested by early work on the LEP Review, getting closer to our MPs will be critical	Low
18	Partnership work and general stakeholder management activities with business representative organisations such as CBI, IoD, Chambers and FSB	Core budget	It will remain important for SELEP to determine its own niche area by working in tandem with BROs and being fully appraised of their work and where they can work with us	Very low
19	Work with our two Freeports - as a board member of the Thames Freeport and as an alternate board member of the Freeport East	Core budget	This is likely to be a priority for Government and for all relevant local stakeholders for some years to come.	Medium

Ref.	Area of work & description	How supported	Other comments, including dependencies	Resource requirement*
20	Strategy network' approach to support working group activities	Core budget	This new approach would be more resource efficient than the previous regime	High
21	Project work with Highways England on the Lower Thames Crossing and business outreach activities	Core budget	SELEP is uniquely placed as a growth body covering Essex and Kent to work closely with LTC on their agenda. Some activity covered by Major Projects Group	Medium
22	Diversity and inclusion agenda - both supporting change in SELEP and the wider economy	Core budget	This is a growing area of work for us and one that Government will also be keen for us to continue to explore	Medium
23	Work with the Greater South East Energy Hub to support delivery of the Energy Strategy and wider work around Net Zero	Core budget	We may have to review how we work here on the basis of added value brought by GSEEH and the priorities for LEPs indicated by Government	Low
24	Further work around ESF projects and maximising local take up and delivery	Core budget	This is likely to move away from us alongside the broader skills agenda	Medium
25	Residual ESIF related work and project support, including further activities around ERDF supported projects	Core budget	This is a diminishing area of work and one where we may have to look to other partners to pick up any support for the projects that remain	Low
26	Work around the Net Zero agenda - responding to Government stimuli and new sources of funding	Core budget	This would be a new area of work for SELEP. Important to identify what would be additive to existing local activity	High
27	Strategic skills agenda - including work with colleges, the Skills Working Group, SAP and the Digital Skills Partnership	Core Budget/ Specific funding	SELEP's impact across the skills agenda has been a reputational triumph. With LSIPs, much activity seems to be moving elsewhere and we need to consider our role	Very high
28	Support to Town Boards as they move into their next phase in project delivery	Core budget	SELEP have played a varying role on each of the 7 Town Boards in the area to date and are written into their governance moving forward. We would have to formally withdraw where this is the case	Medium
29	Audit of our impact - project delivery and legacy activities	Core budget	We have long since wanted to launch a programme of work here, but two LEP Reviews and a pandemic have precluded this. This could become important should government want to meaningfully review the impact of LEPs	High
30	Delivery of the South2East Energy Strategy	Core budget	A flagship strategy working with other LEPs, pursuing this further would require extended investment from Government	Medium
31	Engagement with Catalyst South and other regional initiatives	Core budget	This would have to be pared back to informal engagement and normal stakeholder management work of the CEO	High
32	Communications on a proactive basis , including new campaigns, public affairs activity, active marketing, event arrangements and stakeholder engagement	Core budget	Would need to ensure that our work here was commensurate with the revised focus of the organisation	High
33	Work with national economic development bodies such as ADEPT	Core budget	This is light touch and undertaken by the CEO to enhance SELEP's reputation and influence and offer development opportunities to the team	Very low
34	Support to Sub-national Transport Bodies on the boards and through advice to the officer working groups	Core budget	SELEP could formally withdraw from TfSE and Transport East on the basis of a lack of resource	Low
35	Develop our work with Maritime UK and support for innoation in the maritime sector generally	Core budget	With no confirmed funding at our disposal, it is difficult to identify where we could add value beyond supporting the roll out of their SME engagement work	Medium
36	Engagement with Enterprise Zone Boards (currently actively engaged with Harlow, North Kent and Newhaven)	Core budget	This could be pared back. Currently a mixture of officer support and SELEP Director engagement	Low
37	Continued support for activities around the Thames Estuary Production Corridor	Core budget	Engagement of Board directors could continue in other ways outside of SELEP officer support	Very low
38	Supporting the strategic housing agenda on a day to day basis and through the Housing and Development Groups	Core budget	This is being pared back from October 2021 owing to the revenue budget reduction. Role becomes reduced with lack of capital funding to accompany inputs	High

Ref.	Area of work & description	How supported	Other comments, including dependencies	Resource requirement*
39	Federated area board attendance and support	Core budget	Will have to develop a refreshed way of working with federated area lead officers which demanded less time	Low
40	Engagement with Thames Estuary Growth Board	Core budget	This can no longer be prioritised by the team but there is strategic advantage to be gained by SELEP Director involvement in TEGB for as long as that remains the case	Low
41	Direct administrative support to existing Working Groups , including SELEP support to the delivery of strategies (Social Enterprise, Coastal, Rural)	Core budget	This is superseded by the Strategy Network approach	High
42	Further CV19 fund type initiatives - translating our funding to support SMEs and having a deeper impact	Core budget	With less funding at our disposal, it is unlikely that we will be able to roll out further examples of this initiative	Very high
43	Further roll-out of Growing Places Fund (GPF) and new contractual commitments	Core budget & GPF capital	As per the board paper, this is dependent upon the governance structure that SELEP will be able to take post the LEP Review	High
44	New Sector Support Fund (SSF) commitments and support	Core budget	With no new revenue funding confirmed, this is not currently viable	High
45	Inward Investment activities	TBC	This is rumoured to be a newly designated role for LEPs but the activity sits in existing organisations in our area	
46	Innovation	TBC	Without defining what meaningful role we could play, innovation has been discussed as a possible area for LEP involvement. Starting point would have to be to establish from partners what we could meaningfully bring to the table in lieu of funding	

Estimated resource requirement legend - approximate/indicative

Very low	Occasional, often informal engagement
Low	Small pockets of time occasionally during a month
Medium	Up to half a day (3.5 - 4 hours) per week
High	Frequent activity multiple times through a week & costs
Very high	Daily activity or a high financial cost